



Role: Certified Peer Support Specialist
Department: Operations
Job Code: Full-Time
Location: TBD (To Be Determined)
Reports to: Qualified Professional (QP)
Pay Grade: \$15.00+ (based on experience)
FLSA Code: Non-Exempt (includes one or two evenings as needed)
Employees Supervised/Directed: None

About the Job

Certified Peer Support Specialist

We are seeking Support Specialists to join our team. The Peer Support Specialist will work with clients to ensure implementation of the individualized treatment plan (with active patient involvement) through appropriate linkages, referrals, coordination, follow-up to needed support services, and direct care services.

A fundamental feature of peer support is that the services are provided in the natural environment, thus these services may be provided in any location except the Peer Support Specialist's home. Additionally, the Peer Support Specialist must have live experience for the population they will be supporting.

Specific activities include, assisting patients in their community, follow-up care to assess adherence to medical recommendations, assisting patients with travel in reaching important meetings and appointment as indicated in the treatment plan, and assisting patients with managing their multiple health issues. Through an integrated approach, the Peer Support Specialist utilizes their own experiences to offer individuals assistance in achieving stability and obtaining and maintaining the level of coping and basic life skills that is consistent with their treatment goals.

Certified Peer Support Specialist

At CEI, we deliver the highest quality of care for every resident through our most valuable asset: you. We seek compassionate and thoughtful individuals who share our passion for exceptional care in senior living. CEI partners with a vast network of organizations and providers across North Carolina to support our small team environment of caring professionals with the resources and benefits of a large enterprise. Your legacy of excellence begins when you join us at CEI

- Ensure implementation of the individualized treatment plan (with active patient involvement) through appropriate linkages, referrals, coordination, follow-up to needed support services, and direct care services
- Provide linkage to community resources
- Assist clients with self-determination and decision-making.
- Teach functional skills managing meds, health care, resources, daily living and more.
- Model recovery values and personal action to encourage wellness.
- Teach and promote self-advocacy and empower clients to use their legal rights.



- Maintain and submit required documentation treatment plans, service notes, service authorization requests, etc.

Qualifications of the Certified Peer Support Specialist

- Current Peer Support Certification.
- High School diploma.
- Valid driver's license with good driving record (preferred)
- CPR, First Aid, NCI training
- Working knowledge of Microsoft Office.
- Spanish Speaking is a Plus

Pay, Benefits and Perks for a Certified Peer Support Specialist

- Healthcare Options - Medical, Dental, Vision, Life and other voluntary insurances after 90 days
- Earn PTO+ for every quarter of perfect attendance
- 401(k) Retirement plan with company-matched contributions after 1 year of employment
- Have fun with contests and employee appreciation events every month

Please Sign below:

Signature

Date

All are welcome!



CEI values a diverse and culturally competent workforce. We are proud of our commitment to being an equal opportunity, affirmative action organization that does not discriminate against applicants on the basis of any protected class status, including disability status and protected veteran status. Individuals with diverse backgrounds and those who promote diversity and a culture of inclusion are encouraged to apply.

EEO Statement

Our facility provides equal employment opportunities. We are committed to complying with all state, federal, and local laws that prohibit discrimination in employment, including recruitment, hiring, placement, promotion, transfers, compensation, benefits, training, programs, reductions in workforce, termination, and recall. Our facility strives to provide equal opportunity for employment to all individuals who are properly qualified and able to perform the duties of their employment, without regard to employees' legally-protected characteristics ("protected class") including: age, sex, race, color, creed, religion, national origin, ancestry, citizenship, marital status, pregnancy, medical condition, physical or mental disability, sexual orientation, gender identity, sex stereotyping, or genetic information.